

# Portland Public Schools Board of Education



2009-2010

# Agenda

**Regular Meeting**  
**February 22, 2010**

Harriet Tubman Leadership Academy Strings Group  
• Classified Employee Recognition •  
District Equity Plan Update • High School System Design

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**BOARD OF EDUCATION**

Portland Public Schools  
Regular Meeting  
**February 22, 2010**

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**Board Auditorium**

Blanchard Education Service Center  
501 North Dixon Street  
Portland, Oregon 97227

**Note:** *Those wishing to speak before the School Board should sign the citizen comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the sign-in sheet is removed, but citizens are welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All citizens must abide by the Board's Rules of Conduct for Board meetings.*

*Citizen comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Citizen comment on all other matters will be heard during the "Remaining Citizen Comment" time.*

*This meeting may be taped and televised by the media.*

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### AGENDA

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|----|--|----------|
| 1. | <b><u>STUDENT PERFORMANCE</u></b>  | 7:00 pm  |
|    | Harriet Tubman Advanced Strings Group  |          |
| 2. | <b><u>STUDENT TESTIMONY</u></b>  | 7:15 pm  |
| 3. | <b><u>STUDENT REPRESENTATIVE'S REPORT</u></b>  | 7:20 pm  |
| 4. | <b><u>SUPERINTENDENT'S REPORT</u></b>  | 7:25 pm  |
| 5. | <b><u>EXCELLENCE IN TEACHING AND LEARNING</u></b>  | 7:30 pm  |
|    | <ul style="list-style-type: none"><li>Classified Employee Recognition – <i>(action item)</i></li><li>District Equity Plan Update – <i>(information item)</i></li><li>High School System Design – <i>(information item)</i></li></ul> |          |
| 6. | <b><u>BUSINESS AGENDA</u></b>  | 10:00 pm |
| 7. | <b><u>CITIZEN COMMENT</u></b>  | 10:05 pm |
| 8. | <b><u>OTHER BUSINESS</u></b>   | 10:20 pm |
| 9. | <b><u>ADJOURN</u></b>  | 10:50 pm |

The next regular meeting of the Board will be held on **March 8, 2010** at 7:00 pm at the Blanchard Education Service Center.

***NOTE: The Board's agendas are focused on the five strategic operatives of the District as found in the 2005-2010 Strategic Plan: Excellence in Teaching and Learning; Excellence in Operations and Services; Strong Partnerships with Families and Community; Leadership for Results; and Continuous Learning Ethic.***

**Portland Public Schools Nondiscrimination Statement**

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation.

Board of Education Policy 1.80.020-P

## **Harriet Tubman Advanced Strings Group**

Ashleigh Miller-Hayes  
Merlia Norris  
Shani Plunkett-DeLaCruz  
Medha Pulla  
Olivia Taliaferro  
Shradha Pulla  
Eliza Henderson  
Jasnery Valenzuela  
Keely McMurry

Stefana Berceanu, Strings Instructor

**CLASSIFIED RECOGNITION HONOREES  
2009-2010**

<b>NAME</b>	<b>WORK SITE</b>	<b>JOB TITLE</b>	<b>HIRE DATE</b>
Bernice Arditi	Sabin	Educational Assistant	9-13-2002
William Beeson	Hosford	Paraeducator I	9-8-1980
Pam Brummer	Integrated School Support	Administrative Secretary I	2-26-1990
Cori Bueza	Instructional Resource Center	Chief Clerk I	10-21-2002
Brenda Davidson	Sitton	Lead Food Service Assistant	9-5-1989
Claudia Egan	King	Principal's Secretary-ES	2-2-1994
Tracy Enbysk	Buckman	Principal's Secretary	11-17-1997
Dan Finley	Sitton	Custodian "B"	4-10-1995
Gloria Gilbert	Vestal	Principal's Secretary	12-3-1990
Connie Haskell	Bridger	Custodian	6-15-2007
Maria de Lourdes Herrera	Sitton	Educational Assistant - Bilingual	9-23-2002
Janice Holstine	MLC	Paraeducator 2	9-27-1999
Karen Jordan	Headstart/Clark	Educational Assistant	10-6-1997
Wendy Kling	Tubman	Special Education Records Clerk	10-30-1997
Linda McKinlay	Cleveland	Library Assistant	3-8-1978
Linda F. Miller	Sitton	Paraeducator 2	9-13-1979
John Poon	ESL	Community Agent	12-14-1979
Kathleen Rynevich	Special Education	Licensed Physical Therapy Assistant	8-31-1983
LaVonda Smith	Buckman	Lead Food Service Assistant	11-4-2004
Troy Thorpe	Buckman	Custodian	8-20-1990
Jennifer VanOrsdel	Lincoln	Vice Principal's Secretary	11-5-1992

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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REGULAR BUSINESS MEETING

February 22, 2010

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Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4225 and 4226

**RESOLUTION No. 4225**

Expenditure Contracts that Exceed \$25,000 Limit for Delegation of Authority

**RECITAL**

Board Policy 8.90.101-P, "Contracts," requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount reaches \$25,000 or more annually per contractor. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Fund, Department, Grant/Project</b>	<b>Contract Amount, Payment Total*</b>	<b>Responsible Administrator</b>
Open Meadow Alternative Schools, Inc.	09/01/09 through 07/31/10	Personal / Professional Services PS 57349	Roosevelt Campus: Step Up transition program services, including student mentoring and advocacy, parent engagement, and college preparatory and life skills curriculum.	Fund 205 Dept. 5482 Grant G0677	\$50,928 \$1,503,449	D. Baker
Regional Arts and Culture Council	10/01/09 through 06/30/10	Personal / Professional Services PS 57287	Various: Student art education and teacher professional development days for school arts planning teams.	Fund 101 Dept. 5449	\$63,548 \$0	X. Botana
Boys and Girls Clubs of Portland Metropolitan Area	08/01/09 through 06/30/10	Personal / Professional Services PS 57353	Rosa Parks K-5: Extended-day and extended-year programming; funded through 21st Century Community Learning Center grant.	Fund 205 Dept. 1175 Grant G1058	\$67,500 \$27,187	X. Botana
CDW Government, Inc.	02/22/10 through 08/22/10	Personal / Professional Services PS 57320	District-wide: Assessment, configuration, and break-fix of Application Control Engine (maximizes availability, speed, and security of data center applications) appliances, and related consulting services.	Fund TBD Dept. 5581	\$14,400 \$2,329,255	N. Jwayad



<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Fund, Department, Grant/Project</b>	<b>Contract Amount, Payment Total*</b>	<b>Responsible Administrator</b>
Christenson Electric, Inc.	02/23/10 through 06/30/10	Construction C 57350	Abernethy K-5, Hosford 6-8, and Woodstock K-5: Construction services for replacement of all T-12 lighting fixtures with energy efficient T-8 fixtures, as part of lighting retrofit project.	Fund 299 Dept. 5596 Project S0021	\$70,900 \$10,571	T. Magliano
Triad Mechanical, Inc.	02/23/10 through 06/30/10	Construction C 57351	Cleveland HS: Purchase and installation of a 5,000-gallon above-ground diesel fuel storage tank.	Fund 191 Dept. 5597 Project F0159	\$56,237 \$0	T. Magliano
Apple Computers, Inc.	01/26/10	Purchase Order PO 90685	SEIS Academy at Roosevelt Campus: Purchase of 28, 13-inch Macbooks.	Fund 205 Dept. 3331 Grant G1074	\$30,925 \$1,087,977	C. Williams

#### AMENDMENTS TO EXISTING CONTRACTS

<b>Contractor</b>	<b>Amendment Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Fund, Department, Grant/Project</b>	<b>Amendment Amount, Contract Total, Payment Total*</b>	<b>Responsible Administrator</b>
First Response, Inc.	01/12/10 through 07/31/10	Service Requirements SR 56841 Amendment 1	District-wide (Marysville K-7): Additional funds for alarm monitoring and response, and patrol services for schools.	Fund 691 Dept. 1268 Project R0100	\$100,000 \$200,000 \$157,390	M. Gunter
Right Systems, Inc.	01/12/10 through 03/31/10	Personal / Professional Services PS 57262 Amendment 1	District-wide: Additional funds for expanded scope of work related to design and implementation of Active Directory software	Fund 191 Dept. 5581 Project A1017	\$15,540 \$57,040 \$0	N. Jwayad
Pacific Power Generation	02/01/10 through 09/30/10	Services Requirements SR 56345 Amendment 1	District-wide: Additional funds for continued preventive maintenance, inspection, and repair services for District generators.	Fund 101 Dept 5592	\$100,000 \$226,348 \$76,420	T. Magliano

**INTERGOVERNMENTAL AGREEMENTS (“IGAS”)**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Fund, Department, Grant/Project</b>	<b>Contract Amount</b>	<b>Responsible Administrator</b>
Portland Community College	11/15/09 through 08/31/10	IGA 57348	Marshall HS and Roosevelt Campus: Operation and support for the Middle College dual enrollment partnership with PCC, through which 11th grade students may enroll in classes at the PCC Cascade Campus.	Fund 205 Dept. 5482 Grant G0677	\$15,000	D. Baker

\* “Payment Total” is the total amount actually paid to the vendor since July 1, 2009, and thus may be more or less than the “Contract / Amendment Amount” or “Contract Total.” Payment Total is not included for IGAs.

*M. Gunter*

**RESOLUTION No. 4226**

Expenditure Contracts that Exceed \$25,000 Limit for Delegation of Authority  
Office of School Modernization Projects Fund

**RECITAL**

Board Policy 8.90.101-P, "Contracts," requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount reaches \$25,000 or more annually per contractor. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter and execute agreements in a form approved by General Counsel for the District.

<b>Nine Solar Roof Projects 2009</b>				<b>Total Budget: \$15,827,500</b>								
<b>Contractor</b>	<b>Contract Terms</b>	<b>Project Number(s)</b>	<b>Description of Contract / Amendment</b>	<b>Previously Committed Amount / This Amendment Amount</b>								
James G. Pierson, Inc.	02/08/10 through 03/31/10  Personal / Professional Services  PS 56354 Amendment 5	C0708	Scott K-7: Expansion of work scope to include a structural review of the canopy as part of the roof access prevention project.	\$204,725 \$3,600								
Todd Hess Building Company	02/23/10 through 06/30/10  Construction  C 57352	C0708	Scott K-7: Construction services related to the roof access prevention project.	\$29,350								
				<table border="1"> <tr> <td><b>Total Project Budget</b></td> <td><b>\$15,827,500</b></td> </tr> <tr> <td><b>This Resolution Request</b></td> <td><b>\$32,550</b></td> </tr> <tr> <td><b>Previously Committed Amount</b></td> <td><b><u>\$13,857,628</u></b></td> </tr> <tr> <td><b>Remaining Budget</b></td> <td><b>\$1,937,322</b></td> </tr> </table>	<b>Total Project Budget</b>	<b>\$15,827,500</b>	<b>This Resolution Request</b>	<b>\$32,550</b>	<b>Previously Committed Amount</b>	<b><u>\$13,857,628</u></b>	<b>Remaining Budget</b>	<b>\$1,937,322</b>
<b>Total Project Budget</b>	<b>\$15,827,500</b>											
<b>This Resolution Request</b>	<b>\$32,550</b>											
<b>Previously Committed Amount</b>	<b><u>\$13,857,628</u></b>											
<b>Remaining Budget</b>	<b>\$1,937,322</b>											

CJ Sylvester

Other Matters Requiring Board Action

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4227 through 4229

## **RESOLUTION No. 4227**

### Resolution to Recognize Classified Employees Appreciation Week March 1-5, 2010

#### **RECITALS**

- A. Portland Public Schools' Classified employees are essential members of our educational team. They are often our ambassadors to the public as well as caring, familiar people in the lives of our students. On the front lines and behind the scenes, they create a positive learning environment for our students by assisting them in the classroom; preparing and serving meals; caring for their physical needs; transporting them; keeping them safe, and aiding their families. They keep our administrative and school offices humming; attend to our buildings and grounds; help us communicate with each other and our community; shepherd supplies and equipment, and so much more. We are grateful for their support.
- B. The Board of Education for Portland Public Schools acknowledges and applauds Portland Public Schools' Assistive Tech Practitioners, Attendance Monitors, Book Clerks, Bookkeepers, Bus Drivers, Campus Monitors, Clerks, Community Agents, CNA's, Custodians, Educational Assistants (ESL, Headstart, Gen Ed), Food Service Assistants, Instructional Tech Assts., Library Assistants, Maintenance Workers, Nutrition Services, Orthopedic Equip Techs, Occupational and Physical Therapists, Para Educators (Special Ed), Secretaries, Security Techs, Sign Language Interpreters, and Transportation Route Schedulers.
- C. For their efforts on behalf of the 47,000 students in our Portland Public Schools, the classified employees deserve recognition and thanks.

#### **RESOLUTION**

The Board of Education declares March 1-5, 2010 Classified Employees Appreciation Week in recognition of the myriad of daily services provided toward enriching and ensuring student achievement in Portland Public Schools.

*H. Harris*

## **RESOLUTION No. 4228**

### Adoption of 2010-2011 Local Services Plan – Multnomah Education Service District

#### **RECITALS**

- A. The 2010-2011 Local Service Plan (“LSP”) is essentially a menu of options offered by the Multnomah Education Service District (“MESD”).
- B. Component districts of MESD are asked to approve the full compliment of programs and services, which then constitutes the authorization for MESD to build capacity to make these programs and services available to component districts.
- C. The actual selection and use of resolution funds to pay for selected services remains at the discretion of each individual district.
- D. The MESD is expanding its services to include the Alpha Evening School Program and additional technology services.
- E. The MESD is proposing service improvements and/or enhancements to miscellaneous programs within Instructional Services, Health Services, and Administrative Support Services.

#### **RESOLUTION**

- 1. According to ORS 334.175, the Board of Education of School District No. 1J, Multnomah County, Oregon, agrees to the conditions and provision of all programs and services, described in the 2010-2011 Local Services Plan – Multnomah Education Service District.
- 2. The maximum transit authority for PPS remains unchanged.
- 3. The Board acknowledges that in the event that the required resources are not available, each and every program and service is subject to reduction or elimination at the discretion of the Multnomah ESD Board. If such reductions or eliminations are necessary, they will be made through contingency planning in cooperation with the Superintendents of the local component districts.

*M. Gunter/M.W.Murray*

## RESOLUTION No. 4229

### Authorization for Contract-Specific Special Procurement Process to Permit Direct Negotiation of a Personal Services Contract with eCIFM to Provide FacilityCenter Software Upgrade

#### RECITALS

- A. Since 2000, the Portland Public Schools (“District”) has used FacilityCenter software to manage building maintenance requests. In 2008, in response to a vendor mandated system upgrade and in order to ensure ongoing vendor support, the District approved a multiphase FacilityCenter upgrade project. In addition to streamlining current processes and decreasing overall District expenses, the upgrade project sets the foundation for additional application modules, eliminates redundant systems and centralizes the services in a single Enterprise system. The scope of the initial project required no formal solicitation, therefore a competitive bid solicitation process was used. eCIFM, the only respondent in the competitive bidding process, was awarded the contract.
- B. Additional development requirements have been identified and incorporated into the project scope and reporting software must be upgraded to a more robust version in order to meet the District’s needs. District Information Technology (“IT”) Department staff have determined that the remaining project work is complex, unique in nature, and requires a contractor with successful experience implementing FacilityCenter software. IT Department staff have further determined that the work requires a specialized skill set exercised under tight implementation timeline constraints that only eCIFM can meet. Further, eCIFM has already worked with the software maker to create a solution—at no obligation or expense to the District—ideal for District needs. Contracting with another vendor that would need to create its own software solution would require additional District time and money.
- C. The amount needed to complete the work is \$27,600. This amount is in addition to the current project investment of \$138,107 and will result in an aggregate total of \$166,707. The increased expenses due to additional project scope and reporting requirements have driven the project past the \$100,000 District Contract and Purchasing threshold.
- D. ORS 279B.085 authorizes the Local Contract Review Board of the District to award a public contract by direct appointment as a contract-specific special procurement. Upon certain findings, a contract-specific special procurement allows the District to enter into a single contract or a series of contracts over time without using competitive, sealed bidding or competitive sealed proposals or other competitive procedures as otherwise required by District Contracting and Purchasing Rules (“District Rules”).
- E. The District’s Board of Education (“Board”) has been designated as the Local Contract Review Board for the District under ORS 279A.060
- F. The IT Department requests authorization for a contract-specific special procurement to permit the Superintendent to directly negotiate a contract with eCIFM to provide these services. Pursuant to ORS 279B.085 and based upon the following findings, the Board concludes that such an exemption from competitive bidding is justified:
- 1) The Board finds that use of this contract-specific special procurement process is unlikely to encourage favoritism in the awarding of this public contract or substantially diminish competition for the public contract due to the facts that:
    - a) Previous efforts to solicit competitive quotes for phase one resulted in only one response, that one being by this contractor.

b) This contractor has already worked with the software maker to create the proposed solution at no cost to the District. Another vendor would find it necessary to create its own solution, requiring additional District time and money.

G. The Finance, Audit and Operations Committee voted unanimously on February 10, 2010, to recommend approval of this resolution by the Board.

#### **RESOLUTION**

1. The Board hereby exempts this public contract from the competitive solicitation requirements of ORS Chapter 279B and District Rules.
2. The Board directs that the contract be awarded by direct negotiation with eCIFM using a form of personal services contract in an aggregate amount not exceeding \$27,600 and in conformance with District Rules, with the work being performed under the direction of the IT Department.

*CJ Sylvester/N. Jwayad*